From: Oldroyd, Shelby Q.
To: Thomas, Mary; Stotlar, Jackson; Skinner, Ryan; Beckham, Jerrell
Cc: Steinmetz, Brad; Vankeerbergen, Bernadette; Hilty, Michael
Subject: WGSS and AAAS 2367.04
Date: Friday, February 12, 2021 4:59:00 PM

Good afternoon,

On Wednesday, February 3 the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a distance learning course proposal for WGSS and AAAS 2367.04.

The Panel unanimously approved the request with two contingencies and five recommendations:

- Contingency: Please add the required statement on academic misconduct. The statement can be found on the ASC Curriculum and Assessment Services website at https://asccas.osu.edu/curriculum/syllabus-elements .
- Contingency: The Panel feels the proposed online syllabus is not as rigorous in both content and assignments when compared to the current, in-person syllabus and would like to see the proposed online syllabus be comparable to the in-person syllabus. For example, on page 3 of the online syllabus, there is only one (1) novel being assigned while on page 3 of the in-person syllabus, there are four (4) novels assigned.
- Recommendation: The Panel noticed on the WGSS course change sheet submitted to curriculum.osu.edu, only 14- and 12-week options were selected yet the proposed online syllabus is for six (6) weeks. They would like to recommend reviewing all course lengths to determine in what course length format this course is to be taught and to include the desired course lengths on curriculum.osu.edu when resubmitting.
- Recommendation: The Panel recommends clarifying that this course is to be offered in an asynchronous format, as the word asynchronous is not explicitly mentioned anywhere within the syllabus.
- Recommendation: The Panel recommends clarifying the language surrounding course assignments, as found on pages 3 and 4 of the online syllabus. They feel there is not sufficient explanation regarding participation and the short paper requirements and how "To-Dos" in the course schedule (found on pages 7-9) fit into the three assignment requirements. For example, during week one (1), the schedule on page 7 states students will be creating a concept map, but it is unclear how this will factor into a student's overall grade.
- Recommendation: The Panel recommends removing the references to creating videos with QuickTime and instead recommend students create videos using CarmenZoom.
- Recommendation: Under the "Necessary equipment" section on page 5 of the syllabus, it is suggested that "Windows 7+" be changed to "Windows 10+" as Windows 7 is no longer a supported software.

I will return WGSS and AAAS 2367.04 to the department queues via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Brad Steinmetz (faculty Chair of the A&H1 Panel; cc'd on this e-mail), or me.

Best wishes,
Shelby

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